



Accommodation & Hospitality Services

**Landlord Property Registration Fee
Payment by Credit/Debit Card**

Cards not accepted: American Express, Diner's Club, Visa Electron or
Overseas Maestro cards

Please tick the appropriate box to indicate the number of properties being registered to be advertised.

Please Tick	Type and Number of properties to be advertised	Price including VAT
	Resident Landlord/lady	£18.80
	Non-resident landlord/lady 1-2 properties	£35.25
	Non-resident landlord/lady 3-5 properties	£70.50
	Non-resident landlord/lady more than 5 properties	£94.00
	Agencies*	£293.75

The annual registration charge will cover as many advertisements as you require during the period 1st February to 31st January for each property registered.

*Agency registrations are only accepted on the understanding that all properties handled by the agency for letting to students are accredited – a letter of confirmation to this effect is required when registering any property.

Landlord Name _____

Type of Credit Card **Visa** **Mastercard** **Maestro** **Solo**

Card Number _____

Expiry Date _____

Valid From Date* _____ **and/or Issue No*** _____

(* required for Maestro/solo cards only)

Cardholders Name
(As it appears on the card) _____

Cardholders Address

Postcode _____

Contact telephone number _____

Signed _____ **Date** _____

Once payment has been processed successfully a receipt will be issued and this form will be destroyed.